



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10018710
Procuring Entity CITY OF PASIG
Title Supply and Delivery of Various Office Supplies and Equipment (Lot 3 and Lot 4) – City Treasurer’s Office
Area of Delivery Metro Manila

Solicitation Number: 100-23-01-112	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods		
Category: Office Equipment Supplies and Consumables	Bid Supplements	3
Approved Budget for the Contract: PHP 317,667.25		
Delivery Period:	Document Request List	4
Client Agency:		
Contact Person: ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461 bidsandawards@pasigcity.gov.ph	Date Published	08/08/2023
	Last Updated / Time	17/08/2023 15:03 PM
	Closing Date / Time	23/08/2023 09:00 AM

Description

Items Quantity / Units

LOT 3
 7 Web camera,
 - Dual microphone
 Max video resolution:1080p
 Full HD 2 sets
 8 EXTERNAL HARD DRIVE 2TB,
 - 2 TB slim external hard drive 5 units
 9 Bluetooth Speaker,
 - Built-In-Microphone
 3 (w) output power
 USB Cable for charging
 10M or 30 ft Bluetooth range 2 sets
 10 Wall Fan,
 - 12-inch blade
 2.66kg net weight (approx.)
 3.2kg gross weight (approx.)

55 watts
3 speed
1285RPM 2 units
11 Stand Fan,
- Industrial blade
457 mm fan blade (approx.)
3-speed fan speed
1520 RPM
100 watts
6.65 gross weight (approx.)
5.62 n
Inclusive of floor and mounting tube 3 units
12 Executive chair,
- High back mesh with lumbar support
Nylon back frame and armrest
Adjustable seat height
With tilt mechanism
360-degree swivel function
Color - black
Dimensions: 56(w) x 59(d) x 95(h) cm (approx.)
Weight: 17 kgs.(approx.) 2 units
13 Office Chair,
- Seat material - fabric
Back rest material - mesh
with armrests
Adjustable seat height
360-degree swivel function
Star base for stability
Color - black
Dimensions - 56 (w) x 53 (d) x 90 (h) cm (approx.)
Weight - 9 kgs (approx.) 12 units
14 High Chair,
- High chair bar stool
Material - artificial leather and chrome steel
Colour - Black
Size - 49 x 46 x 46 cm (approx.)
Highest possible height from seat to floor : 82 cm
Minimum Height from seat to floor: 62 cm
Rotation/swivel height adjustable 2 unit
15 portable voice amplifier,
- Portable voice amplifier
Wireless voice amplifier with waistband, clip on belt,
25w output power transmission distance up to 35 meters
Product size: approx. 125*100*58mm 30 unit
16 6 layer filing cabinet,
- 6 layer filing cabinet with enclosure
35" x 17.5" x 87" (inches) 1 unit

LOT 4

17 Cylindrical Single Weight Calibration 1kg,
- 1 kg
Stainless steel 4 pcs
18 Chrome Plated Set Weights Calibration 1kg,
- 1 kg
Breakdown: (500g, 200g, 100g (2 pcs.), 50g, 20g, 10g,(2 pcs.),
5g, 2g, (2 pcs.), 1g = 12 pcs. 4 sets
19 Cylindrical Single Weight Calibration 2kg,
- 2 kg
Stainless Steel 4 pcs
20 Cylindrical Single Weight Calibration 5kg,
- 5kg
Stainless Steel 3 pcs
21 Rectangular Single Weights Calibration 5kg,
- 5kg
Cast Iron 3 pcs
22 Rectangular Single Weights Calibration 10kg,
- 10kg
Cast Iron 3 pcs
23 Rectangular Single Weights Calibration 20kg,
- 20 kg
Cast Iron 3 pcs

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

-Mayor's/Business Permit

-PhilGEPS Registration Number
-Income/Business Tax Return
-Accomplished and notarized Omnibus Sworn Statement
(https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement (Revised).docx)
-Proof of Authorization: Secretary's Certificate if corporation, or Special Power
Of Attorney, if individual

NOTE:

TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:

ATTY. JOSEPHINE C. LATI-BAGAOISAN
BAC Chairperson

THRU:

ATTY. PONCE MIGUEL D. LOPEZ
Officer In Charge, Procurement Management Office
4th Floor, Pasig City Hall,
Caruncho Avenue,
Pasig City

DATE : _____

COMPANY'S NAME : _____

PhilGEPS REFERENCE NUMBER : _____

PROJECT TITLE : _____

Remarks

New closing date, August 23, 2023 1at 9:00 AM

Please be guided accordingly

Created by ATTY. PONCE MIGUEL D. LOPEZ

Date Created 07/08/2023

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